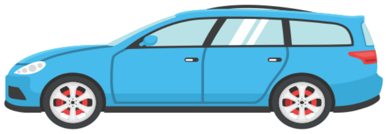
MILEAGE LOG



EMP NAME	
EMP ID	
DEPT	

REIMBURSEMENT RATE	
TOTAL MILES	
TOTAL REIMBURSEMENT	

DATE OF TRAVEL	PURPOSE OF TRAVEL	ODOMETER READINGS		TOTAL MILES	ADDITIONAL COMMENTS
		START	END		