

LIBRARY CLEANING SERVICE BID PROPOSAL

Proposal #:	Date:
Name:	
Phone:	
Fax/Email:	
Prepared By:	

The Services we will provide are as follows:

	Service Description	Amount Payable (Daily/Weekly/Monthly)
	Weekly Total:	

Terms and Conditions

1. Cleaning supplies provided to perform this service by the Cedar Springs Public Library are: Toilet bowl cleaner/brushes and carpet vacuum/bags. All other supplies are provide by the service.
2. The terms of this Agreement will take place: 2-3 times Per Week.
3. Total costs of this service will be _____ weekly/invoiced monthly.
4. In the event this proposal proves unsatisfactory by either party, it may be terminated by a 30 day written notice by either party.

Quoted By: Name _____

Signature _____

Acceptance of Proposal: The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as described above in a timely and professional manner. Payment will be made as described above.

Signature of Acceptance

Date